

2026 2027 Community Partnership Grant Application Form

Form Preview

Introduction

Community Partnership Grant

The New Plymouth District Council's Community and Economic Development Team, along with the Going For Growth Committee, oversees community investments through the [Community Funding Investment Policy](#). This policy supports funding across three key areas: Community Partnerships, Community Services and Programmes, and Community Events, all aligned with the [Council's strategic framework](#).

For 2026 / 2027, Community Partnership Grants are available as one-off (single-year) or as a multi-year grant of up to three years funding for organisations that provide demonstrable benefits to the New Plymouth community.

What is a Community Partnership Grant?

Community partnerships recognise social and not-for-profit organisations / services that are closely aligned with New Plymouth District Council's [Strategic Framework](#), and with whom Council is comfortable to engage in a medium-term partnership (financial and/or otherwise). In a community partnership grant the organisation and Council Officers work closely together to achieve strategic outcomes.

Please see Council's [Community Funding Investment Policy](#) and [Schedules to Community Funding Investment Policy](#) for more information.

Application Process

Community Partnership Grants are assessed by the Community and Economic Development Team. Applicants who demonstrate they meet the Eligibility and Application Requirements below, will have their application forwarded to the Going For Growth committee for consideration.

Eligibility and application requirements: In addition to the general policy eligibility, organisations need to meet all of the following criteria: 1. Has an acknowledged strategic leadership and brokerage role within their sector 2. Deliver work programmes and outcomes that have clear alignment to the Council strategic outcomes and priorities 3. Has robust and strategic business plans in place 4. Has a strong track record of achievement within the community 5. Provides a direct benefit to the wider community 6. Has a strong and supportive board of trustees or governance type model 7. Outline how a collaborative and comprehensive partnership with Council will be achieved 8. Is up to date with financial requirements e.g. annual return

Organisations must provide evidence of how they meet the above criteria.

Applications declined for a Community Partnership Grant are automatically considered for Community Services and Programmes Grants in the same round.

Further assistance

If you require any further information, please call the Community and Economic Development Team on 06 7596060 or email grants@npdc.govt.nz

Presenting to Council Committee

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All eligible applicants have the right to speak to the Going For Growth Committee about their application if they wish.

Although not mandatory giving a deputation is encouraged. It is an opportunity to **highlight any new information** that may not have been included in your application at the time of submitting, or to be present to allow the committee members to ask questions about your application if they have any.

The Going For Growth Committee will meet to hear presentations in 4 November 2026, if this changes we will let you know.

I would like to give a presentation at the Going For Growth Committee

☐ Yes ☐ No

Organisation Information

* indicates a required field

Organisation / Applicant Name *

Organisation Name

Only organisations are eligible to apply for this fund

Tell us about your organisation *

Word count:

Must be no more than 200 words.

Is your organisation a not-for-profit entity? *

☐ Yes

☐ No

☐ Don't know

Organisations whose purpose is NOT to generate income/revenue for one or more people are considered not-for-profit

Organisation Website URL

Contact Person *

Title

First Name

Last Name

The person representing the organisation and completing this form will be our primary contact for all communication regarding the application.

Job Title/Position of Contact Person

Contact Person Phone Number *

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Contact Person Email *

Organisation / Applicant Physical Address *

Address

Suburb Town/ Postcode
 City

Must be Address Line 1, Suburb/Town, State/Province, and Postcode are required..

Applicant NZ Charity Registration Number (CRN)

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

Must be formatted correctly.

Is your organisation GST registered? *

☐ Yes ☐ No

If you have answered 'Yes' please provide your GST number

GST Number

If applicable.

Partnership Proposal

* indicates a required field

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Project/Programme Title

Project Title *

Proposed start date of this service/programme/project

Must be a date.

For ongoing operational costs this is not applicable, but for events or programmes the start date must be after the 5 November 2026

Is this service/programme/project a: *

☐ New initiative

☐ Existing initiative

☐ Other:

What kind of costs are you seeking funding for? *

☐ Ongoing operational costs

☐ Programme specific costs

☐ Both

☐ Other:

Has this programme/service already received funding this financial year from New Plymouth District Council? *

☐ Yes

☐ No

You may only receive funding through this funding scheme once per financial year (financial year is 1 July to 30 June)

Please tell us about your proposal *

Word count:

Must be no more than 300 words.

What is it that you want to do and what is the funding for?

Can you tell us about the activities of your service/programme/project, and how will you be able to tell it is going well? *

Word count:

Must be no more than 200 words.

What resources do you need to deliver your project/programme successfully? *

Word count:

Must be no more than 200 words.

Outline what resources you already have and anything else you need.

New Plymouth District Council strives to provide equitable services for all of our communities. How will you make sure your programme or service is accessible? *

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If something is accessible it is easy to reach, enter, get, understand or be appreciated by anyone in the community. This includes people with physical or cognitive challenges, temporary injuries, seniors, young children and their carers, people with Non-English speaking backgrounds and from a range of cultures

What demographics will benefit from your project/service/programme? *

- | | | |
|---|---|---|
| ☐ Young children(0-4) | ☐ Seniors (65+) | ☐ Other cultures |
| ☐ School age children (5-17) | ☐ People with disabilities | ☐ All |
| ☐ Young adults (18-24) | ☐ Māori | ☐ Other: <div></div> |
| ☐ Adults (25-64) | ☐ Pasifika | |

Which areas in the New Plymouth District will your programme/service reach? *

- | | | |
|--|---|---|
| ☐ All of New Plymouth | ☐ Lepperton | ☐ Tongaporutu |
| ☐ Bell Block | ☐ New Plymouth Central | ☐ Urenui |
| ☐ Egmont Village | ☐ Oakura | ☐ Waitara |
| ☐ Inglewood | ☐ Okato | ☐ Other: <div></div> |

Approximately how many people will benefit from this project/service/programme? *

Must be a number

Eligibility and Alignment

* indicates a required field

Eligibility

To be eligible for a Community Partnership Grant, your organisation must meet all of the following criteria. Please outline how your organisation:

Has an acknowledged strategic leadership and brokerage role within your sector *

Word count:

Must be no more than 200 words.

Delivers work programmes and outcomes that have clear alignment to the Council strategic outcomes and priorities *

Word count:

Must be no more than 200 words.

Has a robust and strategic business plan in place *

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Word count:
Must be no more than 200 words.

Has a strong track record of achievement within the community *

Word count:
Must be no more than 200 words.

Provides a direct benefit to the wider community *

Word count:
Must be no more than 200 words.

Has a strong and supportive board of trustees or governance type model *

Word count:
Must be no more than 200 words.

Outline how a collaborative and comprehensive partnership with Council will be achieved *

Word count:
Must be no more than 200 words.

Is up to date with financial requirements e.g. annual return *

Word count:
Must be no more than 200 words.

Funding Alignment

Council invites organisations and projects that deliver strong benefits to the community and align with the following funding priorities. Please briefly describe how your organisation and/or project aligns with the following criteria.

What community need does your organisation or project address, how have you identified this need, and how does it complement existing services, programmes, or activities or fill a gap in community provision? *

Word count:

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Must be no more than 200 words.

How does your organisation or project contribute to the social, economic, environmental, and/or cultural wellbeing of the district? *

Word count:

Must be no more than 200 words.

What strategies are you implementing to strengthen your organisation's financial sustainability? *

Word count:

Must be no more than 200 words.

How does your organisation or project strengthen community connections, belonging, cohesion, resilience, and wellbeing? *

Word count:

Must be no more than 200 words.

What positive community outcomes and public benefits will be achieved through this funding, and how will these contribute to positive change in the community? *

Word count:

Must be no more than 200 words.

How does your organisation or project align with Council's strategic vision, goals, or priorities? *

Word count:

Must be no more than 200 words.

Strategic Framework

* indicates a required field

Thriving Today, Resilient Tomorrow | Matomato i te ao, Manawaroa i te pō

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Our vision for New Plymouth District is to be Thriving Today, Resilient Tomorrow.

This vision is about caring for our people and place today, while making thoughtful choices for the future.

It reflects our commitment to listening to our communities, supporting wellbeing, protecting the services people rely on, and enabling a strong and sustainable economy that supports jobs, investment, innovation and opportunity across our district.

It also means helping New Plymouth District remain a vibrant place to live, work, visit, do business and belong, while managing resources responsibly, investing wisely in the infrastructure our district needs, and preparing together for the challenges ahead.

By balancing today's needs with tomorrow's opportunities, we can strengthen our communities, grow our economy, and help current and future generations thrive.

The Community Outcomes of Thriving Today, Resilient Tomorrow are:

1. People live well, now and into the future
2. Core infrastructure is reliable and fit for purpose
3. A strong, diverse economy that is agile in a changing world
4. Communities are connected, heard, and proud to live here

For full details on the Strategic Framework, [please click here](#). You will need to refer to this link to answer the following questions.

Which goal(s) do you feel best align(s) with your organisation or project? *

- ☐ People live well, now and into the future
- ☐ Core infrastructure is reliable and fit for purpose
- ☐ A strong, diverse economy that is agile in a changing world
- ☐ Communities are connected, heard, and proud to live here

How does your project contribute towards Council's goals? *

Word count:

Must be no more than 200 words.

You are not expected to contribute to all aspects of the goals, but please clearly describe the specific areas where you have the most impact.

Outcomes and Accountability Reporting

* indicates a required field

Outcomes

Develop outcomes that will measure and demonstrate the success of your service/ programme/project.

Please include for each outcome:

1. What the desired outcome is
2. The effort/activity you have to do to achieve the outcome
3. What measures/target you are aiming to achieve

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Outcome one *

Must be no more than 200 characters.
What specifically do you want to achieve?

How will you achieve outcome one? *

Word count:
Must be no more than 300 words.
What activities will you undertake to achieve the outcome?

How will you measure outcome one? *

Word count:
Must be no more than 300 words.
how will you measure your outcomes to know what impact you've made?

Outcome Two *

Must be no more than 200 characters.
What specifically do you want to achieve?

How will you achieve outcome two? *

Word count:
Must be no more than 200 words.
What activities will you undertake to achieve the outcome?

How will you measure outcome two? *

Word count:
Must be no more than 300 words.
how will you measure your outcomes to know what impact you've made?

Outcome Three

Must be no more than 200 characters.
What specifically do you want to achieve?

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How will you achieve outcome three?

What activities will you undertake to achieve the outcome?

How will you measure outcome three?

Word count:

Must be no more than 300 words.

how will you measure your outcomes to know what impact you've made?

Budget and Financials

* indicates a required field

Funding term

Are you requesting *

☐ Multi-year funding (max. 3 years)

☐ Single-year fund (one-off payment)

Request for Funding

How much are you requesting from NPDC? *

\$

Must be a dollar amount.

The amount you request must be equal to, or less than the "income - expenditure" amount above

Amount Requested Year 1

\$

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the first year?

Amount Requested Year 2

\$

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the second year?

Amount Requested Year 3

\$

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the third year?

Total Project Cost

\$

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

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If you receive less funding than what you are asking for, would your service/programme/project be able to go ahead? *

☐ Yes

☐ No

Please explain below the impact of receiving less funding than requested

Please explain the impact of receiving less funding than what you have asked for? *

Word count:

Must be no more than 300 words.

Budget

***If you are applying for Multi-year funding, please only enter Year 1 into this table. For subsequent years, please upload a budget under Attach File in the Budget for Multi-Year Funding Request Only section below.**

Please enter in your income you expect to receive for this programme or service per annum. Do not include unconfirmed grants from funders (including what you are seeking from us).

Then enter in your expenses for the programme/service.

Income	\$	Expenditure	\$
e.g. ticket sales or confirmed grants or donations		e.g. venue hire or costs relevant to the programme/project	
E.g. - ticket sales	\$	e.g. venue hire	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Are you seeking funding from any other sources? *
☐ Yes ☐ No

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.
This is the shortfall of funding

Total cost to deliver service/programme/project

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TOTAL COST

\$

This number/amount is calculated.

Funding from other sources

Please enter any funds you have confirmed.

Do not include what you are requesting from NPDC.

Funds being sought from	Amount sought
	Must be a dollar amount.
	\$
	\$
	\$

Unconfirmed Income from other funders

Please enter any funds you are awaiting to be confirmed.

Do not include what you are requesting from NPDC.

Funds being sought from	Amount sought
	\$
	\$
	\$

Total Confirmed/Unconfirmed Income

Total Proposed Income Amount

\$

This number/amount is calculated.

Budget for Multi-Year Funding Request Only

If you are applying for a multi-year grant, please upload an attachment that completes Sections 3 to 8 for each year of the funding period. Use the same headings and question format as this application form and clearly identify information relevant to each funding year.

Attach a file:

Use the same format as sections 3 - 8

Supporting Documents

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Please attach your latest financial statement/report and business or strategic plan if you have one.

Attach a file:

Additional Information

* indicates a required field

Health and Safety at Work Act 2015

Whether you have a paid staff or volunteers involved with your organisation, you have a responsibility to provide a safe and healthy workplace.

For more information on the [Health and Safety at Work Act please click here.](#)

Please select from one of the following: *

- ☐ Our organisation operates only with volunteers
- ☐ Our organisation operates with paid staff only
- ☐ Our organisation operates with paid staff and volunteers

Please provide information on how your organisation meets it's responsibilities under the Health and Safety at Work Act:

You may wish to mention any policies and procedures that you follow.

Vulnerable Children's Act 2014

Keeping children safe is everyone's responsibility and organisations and professionals who work with children are required to ensure that their policies and procedures reflect this.

For more information on the [Vulnerable Children Act 2014 please click here.](#)

Does your organisation/staff work with children? *

- ☐ Yes
- ☐ No

Regulated services

If you answered yes, does your organisation work with children in any of the following listed regulated services? Please select from the following:

- ☐ Welfare, support and justice services
- ☐ Health services
- ☐ Education services
- ☐ Transport services
- ☐ Policing services
- ☐ Local authority services
- ☐ None of the above, worker vetting not required

Detailed information on regulated services can be found in Schedule 1 of the Act.

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Frequency of contact

If you selected any of the above regulated services, does the contact with the child(ren) involve any of the following:

- ☐ Overnight contact
- ☐ Contact once a week
- ☐ Contact 4 days a month
- ☐ None of the above, vetting not required

Nature of contact

Is the contact merely incidental contact?

- ☐ Yes
- ☐ No, vetting not required

Supervised contact

Does the contact take place without a parent or caregiver present?

- ☐ Yes
- ☐ No, vetting not required

Vetting

Are your staff members vetted?

- ☐ Yes
- ☐ No

If your application is successful, there may be a requirement for you to work with the NPDC marketing team to produce a news story. *

- ☐ Okay

Payment of Grant

We do not request bank account details as part of the application process.

If your application is successful, you will be required to supply NPDC with an invoice.

The invoice must include your GST details and bank account information. You will also need to provide bank account verification. This may include a bank deposit slip, a letter from your bank, or a screenshot showing the bank logo, account name, and account number. The bank verification must match the account information on your invoice.

Privacy Statement and Declaration

* indicates a required field

News Story

If your application is successful, there may be a requirement for you to work with the NPDC marketing team to produce a news story.

- ☐ I/Agree

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Privacy Statement

Information provided in this application is required to process your application.

That information may be subject to an information request, or may be part of a Council committee agenda. In such an event and where necessary NPDC will redact personal information such as private contact details and bank details. Under the Privacy Act 2020, you have the right to access your personal information held by NPDC and request NPDC to correct the personal information held by NPDC.

Declaration

I DECLARE *

☐ that I have read and understood the above Privacy Statement. I confirm that the information provided in this application form and in my supporting documents is true and correct.

Full Name *

Date *

Must be a date.

Thank you for your application!

Next Steps

The Community and Economic Development Team will check all applications for eligibility.

The annual funding round closes 21 September 2026 and we will be in touch if further information or clarification is required.

If you have indicated that you wish to present to the Going For Growth on 4 November, we will be in touch with details closer to the time.

Ngā mihi