

# Waste Management and Minimisation for Markets

## Form Preview

### Annual Waste Management and Minimisation Fund for Markets

\* indicates a required field

#### Summary

New Plymouth District Council is committed to creating a Zero Waste district.

If you are planning a recurring market in the district, it is a mandatory requirement to have a waste minimisation plan in place.

Funding is available to assist the delivery of your plan. This includes the following:

- Appropriate disposal of diverted waste (mixed recycling, compost and glass)

#### Eligibility

Applicants seeking funding for the disposal of diverted waste must achieve 50% waste diversion at all of their markets.

#### Bond Payment

NPDC can provide recurring markets with Zero Waste bin wraps and lids on loan for the duration of the market season, or on an ongoing basis. At the end of the market season or if the market ceases to run, these must be cleaned and returned to NPDC within 5 working days of the final market. Failure to return the equipment will result in a bond of \$100 being invoiced to market organisers until they are returned.

#### Event Specific Waste Details

In addition to the Annual Waste Management and Minimisation for Markets plan, market organisers are expected to provide event specific waste details should they hold a market or event which deviates significantly from the annual waste plan and would be likely to create an increase in waste. This could include a much higher number of patrons or food vendors.

**In this instance, please contact an NPDC Waste Minimisation Officer for advice.**

**I understand the funding requirements \***

☐ Yes ☐ No

**We understand that markets held on NPDC reserved land require a venue hire agreement before the process of this application.**

☐ Yes

**I understand that I am obliged to complete an accountability report either annually or after the final market of the season, which will include the diversion rates and any learnings.**

☐ Yes

### Applicant Details

\* indicates a required field

**Name of Market \***

# Waste Management and Minimisation for Markets

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Organisation Name

**Contact person \***

Title

First Name

Last Name

**Phone Number \***

Must be a New Zealand phone number.

**Email \***

Must be an email address.

## Event Details

\* indicates a required field

**Market Description \***

i.e. Farmers', Craft, Food trucks, Mixed

**Starting date of season (if applicable)**

Must be a date.

**End date of season (if applicable)**

Must be a date.

**How regularly does the market occur? \***

- ☐ Daily
- ☐ Weekly
- ☐ Fortnightly
- ☐ Monthly
- ☐ Other:

**Approximation of expected numbers \***

Please provide an average

**Location/venue \***

☐ NPDC venue or reserve

☐ Other

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**Please provide details of location. \***

**Hours of Operation \***

eg. From 10am - 2pm.

## Vendor and Site Details

\* indicates a required field

**NPDC requires the types and quantities of waste the markets may create.**

### Site plan

Attach a site plan of your event identifying:

- Location of food and beverage vendors.
- Location of merchandise vendors.
- Location of waste stations (recycling, composting and landfill).
- Location of waste sorting.
- Location of site entry and exit points

\*

Attach a file:

Attach site plan here

### Vendors

**How many food and beverage vendors will be at the market? (If this differs, please provide an average.)**

**Food \***

Must be a number.

**Food Preparation \***

☐ On-site

☐ Off-site

**Please list the types of food vendors \***

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### What packaging initiatives will the event use to reduce waste? \*

- |   |  |
|---|--|
| <input type="checkbox"/> Reusable cups/plates or containers           | <input type="checkbox"/> Wooden compostable cutlery  |
| <input type="checkbox"/> No tin foil                                  | <input type="checkbox"/> No plastic bags             |
| <input type="checkbox"/> Recyclable plastics only (type 1,2 & 5 only) | <input type="checkbox"/> No polystyrene              |
| <input type="checkbox"/> Compostable plates and cups                  | <input type="checkbox"/> Other: <input type="text"/> |

### Number of coffee/beverages vendors \*

Must be a number.

### Number of alcohol vendors \*

Must be a number.

### What will drinks be served in? (Please tick all that apply) \*

- |                                |  |
|--------------------------------|--|
| <input type="checkbox"/> Glass | <input type="checkbox"/> Reusable cups               |
| <input type="checkbox"/> Cans  | <input type="checkbox"/> Other: <input type="text"/> |

### If glass, please select colour:

- |                                |                                |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> Green | <input type="checkbox"/> Clear |
| <input type="checkbox"/> Brown | <input type="checkbox"/> Mixed |

### I have spoken to all food and drinks vendors and ensured that all food packaging and drink containers are divertible from landfill (preferably through reuse or composting). \*

- ☐ Yes  
☐ No

If no, an NPDC Waste Minimisation will contact you to discuss how this can be achieved.

### How many merchandise vendors will be at your event?

### Please list the types of merchandise vendors

### Will merchandise vendors create any waste which is likely to be disposed of at the market?

- ☐ Yes  
☐ No

### If you answered yes, please specify waste type.

Reusable Serviceware

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**Will you be using reusable cups, plates, containers or cutlery?**

- ☐ Yes  
☐ No

**If you are using reusables, please provide details.**

## Waste Separation Details

**How many waste stations will you have? \***

Use your site plan to assist you. A waste station should contain at least 1 x general waste, 1 x recycling, 1 x organics. Please contact a Waste Minimisation Officer should you need assistance

**Organics/Compostable 240L: \***

Must be a number.

**Paper and Cardboard 240L: \***

Must be a number.

**Recycling cans/ plastics 1, 2 & 5 240L: \***

Must be a number.

**General waste/landfill 240L: \***

Must be a number.

**Glass 120L \***

Must be a number.

**Soft Plastic 660L \***

Must be a number.

Recommended for vendor wholesale packaging

## Supervision of Waste Stations

\* indicates a required field

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**Will staff/volunteers be monitoring waste stations to ensure appropriate waste diversion? \***

☐ Yes

☐ No

**If yes, how many staff/volunteers will be on duty?**

Must be a number.

We recommend 2 staff/volunteers per waste station

## Zero Waste Publicity Details

**How will you communicate your waste minimisation messages? \***

☐ Signage (available from NPDC)

☐ Advertising on tickets/ brochures

☐ Public announcement

☐ Other:

☐ Event publicity through media

Messaging could include encouraging patrons to bring reusable coffee cups, food containers and shopping bags. Please contact an NPDC Waste Minimisation Officer for any assistance on Zero Waste communications.

## Waste Diversion Funding

Waste disposal funding is available for applicants who achieve 50% waste diversion.

Provide details of waste disposal below. Options for disposal can include:

- Contractors collecting all the waste, recycling and food waste.
- Manually transporting the waste and recycling to the transfer station yourself.
- Local groups: composting food waste.

**Who will you be using to dispose of waste after each market? \***

☐ Contractor ☐ Volunteers ☐ Community group

**Name of contractor/volunteer/community group**

**Contact details**

**If the market occurs daily, how regularly will the waste be collected?**

☐ Daily

☐ Other:

Invoices will be required before any approved funding is released to successful applicants.

## Litter

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**How will litter be collected and removed from public spaces on the site, during and after the event?**

### Additional Files

Please attach any other information that may be relevant, such as schedule of dates for planned markets.

#### New Question

Attach a file:

## Declaration

### Applicant's declaration

I confirm that the information provided on the application form is true and correct. I understand that NPDC will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify NPDC in respect of the payment of all fees in connection with this application.

☐ Yes

☐ No

#### Name

Title

First Name

Last Name