

Community Climate Action Fund Application Form 2026

Form Preview

Eligibility

* indicates a required field

Confirmation of Eligibility

Before proceeding, please confirm the following:

- you are able to demonstrate alignment between your project and the aims of this program
- your organisation is a not-for-profit organisation (includes educational institutions such as schools and kindergartens)
- your organisation is located in New Plymouth District ([check here](#))
- your project doesn't duplicate existing Council services or funding schemes
- your project does not undermine climate goals (e.g. to reduce emissions, and build resilience)
- if applicable; quotes can be provided for relevant components, including comparison pricing for fossil fuel replacements (note this fund will only fund the gap between direct replacement and efficient electric alternatives)
- if applicable; your emergency preparedness project has Memorandum of Understanding (MOU) with Council.
- your project fits the specified timeframe with outcomes achieved within 12 months.
- You understand that if successful you are committed to reporting progress to NPDC (refer Reporting page for more information)

You must confirm that all statements above are true and correct. *

☐ Yes

Contact Details

* indicates a required field

Applicant Details

Applicant - Please select organisation *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

The funding is not available for individual use. Any applications must be on behalf of an organisation.

Organisation Type

- ☐ Community Group
- ☐ Mana Whenua Trust
- ☐ School
- ☐ Research Institute
- ☐ Other:

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Is your organisation a not-for-profit entity?

☐ Yes ☐ No

Organisations whose purpose is NOT to generate income/revenue for one or more people are considered not-for-profit

Applicant primary phone number *

Must be a New Zealand phone number

Applicant email address *

Must be an email address.

Applicant website

Must be a URL.

Applicant primary address

Address

Applicant postal address

Address

Project Details

* indicates a required field

Project title *

Word count:

Must be no more than 25 words.

Provide a name for your project/program/initiative. Your title should be short but descriptive

Project Type (tick all that apply): *

- ☐ Emissions Reduction
- ☐ Climate Adaptation & Resilience
- ☐ Education / Behaviour Change
- ☐ Research / Feasibility Study
- ☐ Other:

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Project Location *

Word count:

Must be no more than 50 characters.

Which part of the New Plymouth Community will the project impact.

Anticipated start date *

Anticipated end date *

Note: NPDC is aiming to release funds to successful applicants by 20th December 2026

Please provide a short summary of your initiative *

Word count:

Must be no more than 200 words.

What is the problem and how will your project address it? *

Word count:

Must be no more than 200 words.

Tell us why your initiative is needed, and why you believe the activities you propose will produce the outcomes you seek.

What are the planned activities? *

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project? *

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

Does your project support any of the following priority groups? And please briefly describe how.

Mana Whenua - How?

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Rangatahi / Youth - How?

Vulnerable communities - How?

Will your project provide long-term benefits beyond the funding period (e.g., community groups will remain established after project funding has been completed, or how emissions reduction will continue post-project etc.)?

- ☐ Yes
☐ No

If yes, please describe how:

Does your project support previous or ongoing projects? Does it complement other projects?

Community Engagement

Who is your target audience? (tick all that apply):

- ☐ Tamariki / Children
☐ Rangatahi / Youth
☐ Whānau / Family
☐ General Community
☐ Māori, Hapū, Iwi
☐ Specific Ethnic Group
☐ Rural Community
☐ Households
☐ Commercial Sector
☐ Schools
☐ Other:

How many people do you think will benefit from your project's activities? Please provide an estimate:

- ☐ 1-20
☐ 21-50
☐ 51-100
☐ 101-200
☐ 200+

Briefly, how did you estimate the number of beneficiaries:

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How will you promote your project and acknowledge Council support?

How will you engage with mana whenua?

Project Budget

* indicates a required field

Funding

Total Amount Requested from Community Climate Action Fund *

What is the total financial support you are requesting in this application?

Total Project/Program Cost *

What is the total budgeted cost (dollars) of your project?

Budget

Please provide some details of the project's costs (A) and how those costs will be covered. This should include all costs to realistically complete the project including administration costs etc. Project funding (B) should include the funding you expect to receive (from **NPDC and** other funders) as well as any in-kind contributions (with an estimated dollar value).

Figures should be GST inclusive.

(A) Expenditure	\$	(B) Income/Funding	\$
		Please note if funding is confirmed/unconfirmed	

Quotes

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Please attach quotes for services or products (also include comparison quote/costing for fossil fuel appliance direct replacement)

Attach a file:

Reporting

Successful applicants must report on progress and final outcomes of the project.

The level of reporting will depend on the amount of funding approved. If your application is successful, the reporting requirements will be included in the funding agreement.

As a guide, projects greater than \$5,000 will report 1) according to milestones and 2) at the end of the project. For projects less than \$5,000, a final report may be all that is required.

Please attach your project plan showing when key milestones will be achieved.

Attach a file:

Measurable outcomes

A metric is a measurement designed to indicate whether or not progress towards an outcome is occurring, and quantify the extent to which it is occurring.

Metric	Target	Collection method	Explanatory notes
One per row. Add more rows if you want to list additional metrics.	Identify a target for the metric you have chosen - an estimated total for your project.	How will you know that you have met the target? How will you collect and verify the information.	Add notes if you need to provide more context.

Milestones

What are the major steps / stages (i.e. milestones) involved in delivering your initiative?

Milestone	Start Date	End Date	Notes
One per row. e.g. Planning; recruitment; evaluation. Add more rows if you want to list additional milestones.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Add notes if you need to provide more context.

Additional Information

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Supporting documents

Upload any supporting documents (e.g. Project plan or project budget)

Attach a file:

Declaration

* indicates a required field

I confirm the information provided is true and correct. *

☐

I have read and understood the fund's terms and conditions. *

☐

I consent to NPDC collecting and using my contact details for assessment purposes. *

☐