

Community Events Funding Form- Non Contestable

Form Preview

Introduction

Community Events Grant

Council's Community Partnerships Team and the Community Investment Funding Committee determine community investments under the Community Funding Investment Policy, Council's strategic direction, and the Community Outcomes and Key Directions under the New Plymouth District Blueprint. Funding for the Community Events Grant is covered by these.

The Community Events Grant is to acknowledge grass roots community events and support the vibrancy of the district. The grant is also to support the establishment of future annual events with the aim of becoming a major attraction of the district.

NPDC's Goals:

Council's vision is to be a sustainable lifestyle capital. Our mission is to provide our people with an innovative and resilient district that restores mauri, protects our environment and supports a successful economic transition, while providing quality infrastructure and leadership through operational excellence. The five goals are:

Partnerships

Strengthening a treaty based partnership with tangata whenua and building not-for-profit, private enterprise, and government to improve outcomes for all.

Delivery

Understanding and balancing our people's needs and wants through prudent delivery of quality infrastructure and services.

Community

Achieving well-being through a safe, creative, active and connected community while embracing Te Ao Māori.

Sustainability

Nurturing our environment, mitigating our impact and adapting to climate change.

Prosperity

Growing a resilient, equitable and sustainable economy where people want to work, live, learn, play and invest across our district.

Please note that you are not expected to contribute to all aspects of the goals, but do clearly articulate the specific areas where you have most impact.

Process

Upon submitting your application the Community Partnerships Team will review it and if necessary will contact you to seek further information or clarification. The Community Partnerships Team will check that the application is eligible in accordance with criteria set out in the [policy and guidelines](#).

Your application is then considered by the Community Funding Committee where you will be notified of the outcome following the meeting.

Further assistance

Community Events Funding Form- Non Contestable

Form Preview

If you require any further information or assistance with completing your application, please call the Community Partnerships Team on 06 7596060 or email grants@npdc.govt.nz

Organisation Information

* indicates a required field

Organisation/Individuals Name *

Organisation Name

Only organisations are eligible to apply for this fund

Is your organisation a not-for-profit entity? *

- Yes
 No
 Don't know

Organisations whose purpose is NOT to generate income/revenue for one or more people are considered not-for-profit

Primary Contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Job Title/Position of Applicant

Applicant Phone Number *

Applicant Primary Email *

Applicant NZ Charity Registration Number (CRN)

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status

Community Events Funding Form- Non Contestable Form Preview

Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

Must be formatted correctly.

Applicant Physical Address *

Address

Suburb Town/
 City Postcode

Must be Address Line 1, Suburb/Town, State/Province, and Postcode are required..

Applicant Postal Address

Address

Suburb Town/
 City Postcode

If different from above.

Bank account details

If your application is successful, funds will be deposited to this account.

Name of Bank *

e.g. TSB, Westpac

Account Name *

Bank Account Number *

00-0000-0000000-00 format

GST Number

Community Events Funding Form- Non Contestable

Form Preview

If applicable.

Bank account verification *

Attach a file:

Please make sure this verified bank account number matches your organisations name.

Event Details

* indicates a required field

Funding Proposal

Name of Event: *

Is this event a: *

New event

Existing event

Other:

Event Start Date

Must be a date.

Event End Date

Must be a date.

Frequency of Event:

'one off', 'annual'

Location or Venue

Type of Event?

Eg; recreation, arts/culture, community etc.

Briefly describe the event outline: *

Word count:

Must be no more than 300 characters.

Community Events Funding Form- Non Contestable

Form Preview

What is the purpose of your event? *

Must be no more than 300 characters.

Please list other organisations involved and how they are supporting the event: *

Who will benefit from this event? *

Must be no more than 300 characters.

Approximately how many people will benefit from this event? *

Must be a number.

New Plymouth District Council strives to provide equitable services for all of our communities. How will you make sure your event is accessible? *

If something is accessible it is easy to reach, enter, get, understand or be appreciated by anyone in the community. This includes people with physical or cognitive challenges, temporary injuries, seniors, young children and their carers, people with Non-English speaking backgrounds and from a range of cultures

What are the risks that might stop you from delivering your event successfully and how do you plan to manage these risks?

Provide a short description (100 words recommended) of your project - what are you out to do?

Which areas in the New Plymouth District will your community event reach? *

- | | |
|---|--|
| <input type="checkbox"/> All of New Plymouth | <input type="checkbox"/> Oakura |
| <input type="checkbox"/> Bell Block | <input type="checkbox"/> Okato |
| <input type="checkbox"/> Egmont Village | <input type="checkbox"/> Tongaporutu |
| <input type="checkbox"/> Inglewood | <input type="checkbox"/> Urenui |
| <input type="checkbox"/> Lepperton | <input type="checkbox"/> Waitara |
| <input type="checkbox"/> New Plymouth Central | <input type="checkbox"/> Other: <input type="text"/> |

Financials and Benefits Analysis

* indicates a required field

Budget

Community Events Funding Form- Non Contestable

Form Preview

Please enter in your income you expect to receive for this event. Do not include unconfirmed grants from funders (including what you are seeking from us).

Then enter in your expenses for the event.

Income	\$	Expenditure	\$
e.g. ticket sales or confirmed grants or donations		e.g. venue hire or costs relevant to the programme/project	
E.g. - ticket sales	\$	e.g. venue hire	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.
This is the shortfall of funding

Total cost to deliver this event

TOTAL COST

\$

This number/amount is calculated.

Funding from other sources

Are you seeking funding from any other sources? *

Yes

No

Unconfirmed/confirmed Income from other funders

Please enter any funds you are awaiting to be confirmed.

Do not include what you are requesting from NPDC.

Funds being sought from

Amount sought

	\$
	\$
	\$

Current Sponsorship Agreements

Please upload any sponsorship agreements you have for this event

Community Events Funding Form- Non Contestable Form Preview

Attach a file:

Total Confirmed/Unconfirmed Income

Total Proposed Income Amount

\$

This number/amount is calculated.

Request for Funding

How much are you requesting from NPDC? *

\$

Must be a dollar amount.

The amount you request must be equal to, or less than the "income - expenditure" amount above

If you receive less than what you are asking for, would your event be able to go ahead? Please explain

Word count:

Must be no more than 200 words.

Supporting Documents

Attach a file:

eg; venue hire or equipment hire.

Event Health and Safety Plan

Event Health and Safety Plan

Please complete an [Event Health and Safety Plan](#) and attach below.

If you require support with this please let the Community Partnerships Team know on grants@npdc.govt.nz

Attach a file:

Declaration

Community Events Funding Form- Non Contestable

Form Preview

News Story

If your application is successful, there may be a requirement for you to work with the NPDC marketing team to produce a news story.

Conditions

I agree that this event will be either free or low cost admission (\$5 or less) to the public and have a focus on encouraging participation across New Plymouth's diverse communities, as well as engaging local communities and neighbourhoods.

- I agree
- I disagree

If your application is successful the funding can not be used towards:

- Events that are exclusive to particular groups/members (e.g. school reunions/anniversaries, prize-giving events, end of year dinners for clubs). - Events that have a focus on fundraising for a charity or not-for-profit. - Events that qualify for Major Events Funding through Venture Taranaki. - Event manager fees. - Costs to hire Council owned/managed venues.

- I agree
- I disagree

Declaration

I DECLARE that to the best of my knowledge and belief the information provided in this application form and in any supporting documentation is true and correct.

Full Name

Date

Must be a date.